

Weekly Facilities Memo

Monday, February 1 – Sunday, February 7, 2016

Room	Event	Date & Time	End Date	Contact Person
		<u>Monday, February 1</u>		
		vening Administrator 5:30-7p.m.		
•	en Mitchell 707-724-0799 Vacaville	e Center: Justin Howell 707-317-3148	Vallejo Center: Yuliar	i Ligioso 707-330-2723
103	Nursing	8:00 a.m. – 10:00 a.m.		Joyce Averett
103	LR10 Bootcamp	10:00 a.m. – 11:00 a.m.		LR10 Professor
103	Baseball – ASTC	3:00 p.m. – 5:00 p.m.		Scott Stover
103	LR10 Bootcamp	5:00 p.m. – 6:00 p.m.		LR10 Professor
103 – Bib Lab	ASC Workshop	12:00 p.m. – 4:00 p.m.		Shawn Carney
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Shawn Carney
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff
431	DQ Petition Meeting	10:30 a.m. – 12:00 p.m.		Tricia Meyer
445	Office Hours/Lecture	6:30 p.m. – 8:00 p.m.	To 05/16/16	Mani Subramanian
446	BIO 004	9:00 a.m. – 9:50 a.m. <i>Open @ 8:50a</i> .	<i>.m.</i> To 05/18/16	Patricia Itaya
611	Screening Appointments	10:00 a.m. – 11:30 a.m.		Monique Chappel
611	ACA Follow-up Meeting	1:30 p.m. – 2:30 p.m.		Rachel Ancheta
Pam Keith Conference R	n. Legal Counsel	10:00 a.m. – 12:00 p.m.		Sandra Therrien
Honeychurch Boardroo	m Academic Senate	3:00 p.m. – 5:00 p.m.		Michael Wyly
702	Frist Year Experience Supplemental Instruct	ion 11:00 a.m. – 12:00 p.m.	To 05/16/16	J. Scott/R. Hamlin
708	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/16/16	David Lara
803	FYE English Class Support Session	1:00 p.m. – 2:00 p.m.	To 05/09/16	Nicholas Schneider
804	Office Hours	1:00 p.m. – 1:30 p.m.	To 05/11/16	Katherine Clark
804	Student Success Workshop	2:30 p.m. – 4:00 p.m.		Natalie Bradley
1001	Horticulture Club Meeting	6:00 p.m. – 9:00 p.m.	To 11/24/16	Ken Williams
1104	Office Hours	4:30 p.m. – 5:00 p.m.	To 05/16/16	Michael Reilly
1400 Lobby	Zafar Jewelry	8:00 a.m. – 5:00 p.m. 2	tables between ATM & Bookstor	e Dena Hudson
1400 Lobby	MSS Valentine Grams	10:00 a.m. – 4:00 pm. 1 table/2 cha	irs between ATM & soda machin	e Dena Hudson

Monday, February 1 (cont.) Evening Administrator 5:30-7p.m.				
Fairfield Campus: Kare		Center: Justin Howell 707-317-314	8 Vallejo Center: Yulia	n Ligioso 707-330-2723
1400 Lobby	National Ballot Petitioners		airs between men's restroom & cal	
Back half Café/Studio G	THEA 020	3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long
1526	Math 21 – Calculus II Study Session	12:00 p.m. – 1:00 p.m.	To 05/16/16	Doug Pierce
1526	Math 23 – Differential Eqns. Study Session	1:00 p.m. – 2:00 p.m.	To 05/16/16	Doug Pierce
1527	Math 51 Tutoring	2:00 p.m. – 4:00 p.m.	To 05/16/16	Jose Ballesteros
1625	CDFS 070/CDFS 62 Office Hours	5:15 p.m. – 6:00 p.m.	To 05/17/16	Barry Bussewitz
1645	CDFS 038 Office Hours	6:00 p.m. – 6:30 p.m.	To 05/12/18	Jeanette Luedders
1779	ESL Camp	2:30 p.m. – 3:30 p.m.	Open @ 2:30 p.m.	S. Johnson/L. Cheatham
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Practice Soccer Field	SCC Men's Soccer Club	3:30 p.m. – 5:30 p.m.	To 05/11/16	E. Visser/C. Nelson
Tennis Courts	Cello Tennis	8:00 a.m. – 3:00 p.m.	Courts 7-12	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.	To 05/18/16	Liberal Arts Staff
Vallejo Center – 124	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m.	To 05/18/16	Liberal Arts Staff
Vallejo Center – 125	Assessment Testing	11:30 a.m. – 5:00 p.m.	To 05/18/16	John Siefert
		<u>Tuesday, February 2</u>		
	Eve	ning Administrator 5:30-7p.m.		
Fairfield Campus: Peter	r Cammish 707-724-0799 Va	caville Center: 707-317-3148	Vallejo Center: Shemila Johi	nson 707-330-2723
103	Curriculum	1:30 p.m. – 3:30 p.m.		Curriculum Staff
103 – Bib Lab	ASC Workshop	11:00 a.m. – 2:00 p.m.		Shawn Carney
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Shawn Carney
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff
135	English Basic Skills Meeting	2:30 p.m. – 3:30 p.m.	To 05/17/16	Tracy Schneider
443	BIO 004	9:00 a.m. – 10:15 a.m. Open @ 8:	<mark>50a.m.</mark> To 05 /18/16	Patricia Itaya
611	CTA Negotiations	8:30 a.m. – 12:30 p.m.		Wade Larson
Pam Keith Conference Rm		12:00 p.m. – 3:00 p.m.		Sandra Therrien
811	CSEA Reclassification Packet Assistance Mtg.	5:00 p.m. – 6:30 p.m.		Jerry Fillingham
1104	Office Hours	10:00 a.m. – 11:00 a.m.	To 05/10/16	Michael Reilly
1421	ASSC Meeting	12:30 p.m. – 4:30 p.m.		Dena Hudson
1400 Lobby	Zafar Jewelry	8:00 a.m. – 5:00 p.m.	2 tables between ATM & Booksto	re Dena Hudson
1400 Lobby	MSS Valentine Grams		chairs between ATM & soda machir	e Dena Hudson
1400 Lobby	Baker's Favorite Bake Sale	10:00 a.m. – 2:00 p.m. 11	table/2 chairs in front of rollup doo	rs Dena Hudson
Back half Café/Studio G	TA 20	3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long
Back half Café/Studio G	Spring Awakening Auditions/Rehearsals	6:00 p.m. – 11:00 p.m.		Christine Mani
1625	CDFS 070/CDFS 62 Office Hours	5:15 p.m. – 6:00 p.m.	To 05/17/16	Barry Bussewitz
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		Tuesday, February 2 (cont.)		
Evening Administrator 5:30-7p.m. Fairfield Campus: Peter Cammish 707-724-0799 Vacaville Center: 707-317-3148 Vallejo Center: Shemila Johnson 707-330-2723				
1645	COUN 050	caville Center: 707-317-3148 9:30 a.m. – 10:45 a.m. Open @ 9:30a.m.	Vallejo Center: Shemila Johns	Ashlie Lawson
1705		•		
1705	Faculty/Staff Exercise Hour Tennis Match Operations	12:00 p.m. – 1:00 p.m. <i>Open @ 12p.m. /</i> 10:30 a.m. – 11:30 a.m.	must have signed waiver on me	C. Gover/E. Visser
1779	I I I I I I I I I I I I I I I I I I I		To 06/02/16	
	Early College High School Physical Education			Jose Ballesteros
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Football Stadium	Rugby Club	6:00 p.m. – 8:00 p.m. <i>Field lights on</i>		Alison Aubert
Tennis Courts	Cello Tennis	8:00 a.m. – 3:00 p.m.	Courts 7-12	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker
1815	PHOTO 070 Setup	10:00 a.m. – 10:30 a.m.	To 05/17/16	Al Zidek
1860	Office Hours	10:45 a.m. – 11:00 a.m.	To 05/12/16	Rachel Aptekar
1877	SCFA Meeting	2:30 p.m. – 5:00 p.m.		Karen Cook
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.	To 05/18/16	Liberal Arts Staff
Vallejo Center – 124	Drop-in Writing Lab	12:15 p.m. – 2:15 p.m.	To 05/18/16	Liberal Arts Staff
		<u>Wednesday, February 3</u>		
	Eve	ning Administrator 5:30-7p.m.		
Fairfield Campus: Laurie Gorman 707-724-0799 Vacaville Center: 707-317-3148 Vallejo Center: 707-330-2723				707-330-2723
103	PSYC 004	1:00 p.m. – 2:30 p.m.	-	LaNae Jaimez
103 – Bib Lab	ASC Workshop	12:00 p.m. – 5:00 p.m.		Shawn Carney
103 – Bib Lab	Anatomy Review	2:30 p.m. – 4:00 p.m.		Patricia Itaya
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Shawn Carney
103A	Frist Year Experience Supplemental Instruction	I	To 05/18/16	J. Scott/R. Hamlin
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff
135	CSEA Executive Board Meeting	3:00 p.m. – 4:30 p.m.		Janet Schwartz
414	MESA Industry Advisory Board Meeting	4:00 p.m. – 6:30 p.m.		Jose Ballesteros
431	EOPS Program	9:30 a.m. – 10:30 a.m.	To 05/25/16	Amber Cheatham
431	Office Hours	11:20 a.m. – 12:20 p.m. Open @ 11:20a.n		John Knettle
446	BIO 004	9:00 a.m. – 9:50 a.m. Open @ 8:50a.m.		Patricia Itaya
Pam Keith Conference Rm		9:00 a.m. – 12:00 p.m.		Sandra Therrien
	n Fiscal Advisory Committee Meeting	•	Large w/20 chairs	Laura Convento
-	n Measure Q Steering Committee Meeting	4:00 p.m. – 5:00 p.m.	Large w/20 chairs	Laura Convento
Honeychurch Boardroon	5 S	5:00 p.m. – 6:00 p.m.	Audience style	Sandra Therrien
5	n Governing Board Meeting	6:30 p.m. – 9:30 p.m.	riadionoc Style	Sandra Therrien
803	FYE English Class Support Session	1:00 p.m. – 2:00 p.m.	To 05/09/16	Nicholas Schneider
804	Office Hours	1:00 p.m. – 1:30 p.m.	To 05/11/16	Katherine Clark
806	Student Success Workshop	10:30 a.m. – 2:00 p.m.	10 03/11/10	Natalie Bradley
000	Sinnelli Success Molkshoh	10.50 a.111. – 2.00 p.111.		Natalle Diduley

		<u>Wednesday, February</u>	<u>3 (cont.)</u>		
	E	Evening Administrator 5:30)-7p.m.		
Fairfield Campus: Laurie Gorman 707-724-0799		Vacaville Center: 707-317-	3148 Vallejo Center	Vallejo Center: 707-330-2723	
812	SOL Training	2:30 p.m. – 4:30 p.m.		Keydron Guinn	
1421	International Students Meeting	12:00 p.m. – 1:30 p.m.		Dena Hudson	
1400 Lobby	MSS Valentine Grams	10:00 a.m. – 4:00 pm.	1 table/2 chairs between ATM & soda machine	e Dena Hudson	
Back half Café/Studio G	THEA 020	3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long	
1526	Math 40 – Linear Algebra Study Session	12:00 p.m. – 1:00 p.m.	To 05/18/16	Doug Pierce	
1526	Math 22 – Calculus III	1:00 p.m. – 2:00 p.m.	To 05/18/16	Doug Pierce	
1526	MATH 030 Office Hours	5:30 p.m. – 6:00 p.m.	To 05/11/16	Scott Immel	
1645	Math 51 Tutoring	2:00 p.m. – 4:00 p.m.	To 05/11/16	Jose Ballesteros	
1705	Faculty/Staff Exercise Hour	12:00 p.m. – 1:00 p.m.	Open @ 12p.m. / must have signed waiver on file	e Claire Gover	
1737	Swim Meet Operations	10:30 a.m. – 11:30 a.m		C. Gover/E. Visser	
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson	
Practice Soccer Field	SCC Men's Soccer Club	3:30 p.m. – 5:30 p.m.	To 05/11/16	E. Visser/C. Nelson	
Tennis Courts	Cello Tennis	8:00 a.m. – 3:00 p.m.	Courts 7-12	Phil Cello	
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker	
Vacaville Center – 137	Drop-in Writing Lab	11:00 a.m. – 1:00 p.m.	To 05/18/16	Liberal Arts Staff	
Vallejo Center – 124	Drop-in Writing Lab	10:00 a.m. – 11:30 a.m	. To 05/18/16	Liberal Arts Staff	
Vallejo Center – 125	Assessment Testing	11:30 a.m. – 5:00 p.m.	To 05/18/16	John Siefert	
Vallejo Center – 133	Smart Borrower/Financial Literacy Worksho	ps 2:30 p.m. – 5:30 p.m.		Tracy Gross	
		Thursday, February 4			

<u>Thursday, February 4</u>					
		Evening Administrator 5:30-7p.m.			
Fairfield Campus: Lesli	e Minor 707-724-0799	Vacaville Center: 707-317-3148	Vallejo Center: Rischa	a Slade 707-330-2723	
103	EMT 112	10:00 a.m. – 11:00 a.m.	-	John Jansen	
103	ASC Workshop	11:00 a.m. – 2:00 p.m.		Shawn Carney	
103	EMT 112	2:00 p.m. – 3:00 p.m.		John Jansen	
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Shawn Carney	
103A	Omni Training	2:00 p.m. – 4:00 p.m.		Scott Stover	
130	Drop-in Writing Lab	9:00 a.m. – 4:00 p.m.	To 05/18/16	Liberal Arts Staff	
414	Early College High School	3:30 p.m. – 5:00 p.m.		Jose Ballesteros	
443	BIO 004	9:00 a.m. – 10:15 a.m. Open @ 8:50a.r	<mark>n.</mark> To 05 /18/16	Patricia Itaya	
446	COUN 062	6:00 p.m. – 8:50 p.m. Öpen @ 6p.m .	To 05/14/16	Virginia Huff	
501	Business Plan 101	6:00 p.m. – 9:00 p.m.	Open @ 6p.m.	Blair Abee	
503	CTE Department Meeting	2:00 p.m. – 3:00 p.m.		Debbie Luttrell-Williams	
506	CTE Department Meeting	3:00 p.m. – 4:30 p.m.		Debbie Luttrell-Williams	
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento	
Pam Keith Conference Rm.	. Dovetail – FF&E Replacement	10:00 a.m. – 12:00 p.m.		Sandra Therrien	

<u>Thursday, February 4 (cont.)</u> Evening Administrator 5:30-7p.m.				
Fairfield Campus: Lesl		aville Center: 707-317-3148	Vallejo Center: Rischa	Slade 707-330-2723
736	French Club Meeting	11:00 a.m. – 12:00 p.m.	To 05/12/16	Lorna Marlow-Munoz
801	Student Success Workshop	2:30 p.m. – 4:00 p.m.		Natalie Bradley
811	Nursing Curriculum Meeting	3:30 p.m. – 5:00 p.m.		Glenn Burgess
1101	Office Hours	12:30 p.m. – 1:30 p.m.	To 05/12/16	Kari Kreiter
1421	ICC Meeting	12:30 p.m. – 1:30 p.m.		Dena Hudson
1421	Nature of Sounds	3:00 p.m. – 4:00 p.m.		Dena Hudson
1400 Lobby	MSS Valentine Grams	10:00 a.m. – 4:00 pm. 1 table/2 chairs	between ATM & soda machine	
Faculty/Staff Lounge	Math/Science Division Meeting	1:00 p.m. – 2:00 p.m.		Danielle Gonzalez
Faculty/Staff Lounge	Scholars & Faculty Dinner	4:30 p.m. – 6:00 p.m.	Dinner style for 50 people	Genele Rhoads
Back half of Café/Studio (3:00 p.m. – 5:00 p.m.	To 05/18/16	Darsen Long
	G Spring Awakening Auditions/Rehearsals	6:00 p.m. – 11:00 p.m.		Christine Mani
1625	CDFS 055 Office Hours	6:00 p.m. – 6:30 p.m.	To 05/12/18	Jeanette Luedders
1645	COUN 050	9:30 a.m 10:45 a.m. Open @ 9:30a.m		Ashlie Lawson
1705	Faculty/Staff Exercise Hour	12:00 p.m. – 1:00 p.m. Open @ 12p.m. /		
1737	Kinesiology Meeting	12:30 p.m. – 2:00 p.m.	3	Robert Gabriel
1779	Early College High School Physical Education	7:00 a.m. – 7:45 a.m. <i>Open @ 7a.m.</i>	To 06/02/16	Jose Ballesteros
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 05/31/16	Camille Anderson
Softball Field	Consumes River vs. SCC Softball	2:00 p.m. – 5:00 p.m.		Penelope Crouse-Feehan
Football Stadium	Rugby Club	6:00 p.m. – 8:00 p.m. Field lights on	To 03/31/16	Alison Aubert
Tennis Courts	Cello Tennis	8:00 a.m. – 3:00 p.m.	Courts 7-12	Phil Cello
Tennis Courts	ATH 008 Intercollegiate Tennis	12:00 p.m. – 6:00 p.m.	To 05/18/16	Jordan Walker
1815	PHOTO 070 Setup	10:00 a.m. – 10:30 a.m.	To 05/17/16	Al Zidek
1860	Office Hours	10:45 a.m. – 11:00 a.m.	To 05/12/16	Rachel Aptekar
Vacaville Center – 137	Drop-in Writing Lab	12:00 p.m. – 1:30 p.m.	To 05/18/16	Liberal Arts Staff
Vacaville Center – 208	Orientation	5:00 p.m. – 8:00 p.m.		Shemila Johnson
Vallejo Center – 124	Drop-in Writing Lab	12:15 p.m. – 2:15 p.m.	To 05/18/16	Liberal Arts Staff
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		<u>Friday, February 5</u>		
103A	ASC Drop In Lab	10:00 a.m. – 2:00 p.m.		Shawn Carney
103A	Omni Update Training	2:00 p.m. – 4:00 p.m.		Scott Stover
130	Drop-in Writing Lab	9:00 a.m. – 11:00 a.m.	To 05/18/16	Liberal Arts Staff
414	Super Saturday Event Planning Meeting	2:00 p.m. – 3:30 p.m.		Shemila Johnson
443	BIO 014	6:00 p.m. – 8:50 p.m. <i>Open @ 6p.m.</i>	To 05/18/16	Maria Magsaysay
446	BIO 004	9:00 a.m. – 9:50 a.m. Open @ 8:50a.m.	To 05 /18/16	Patricia Itaya
501	Frist Year Experience Supplemental Instruction	n 2:00 p.m. – 4:00 p.m.	To 05/13/16	J. Scott/R. Hamlin
502	Typing Test Certificates		D required/No fees for testing	Pat Ceja
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902 1421 1400 Lobby Faculty/Staff Lounge 1526 1527 1645 Gym Pool Tennis Courts Tennis Courts Vacaville Center – 137 Vallejo Center – 124	Grievance Committee Meeting Gamers' Club Meeting MSS Valentine Grams 2 nd Annual FYSI Art Slam Math 20 – Calculus Study Session Math 51 Tutoring Office Hours Napa vs. SCC Men's Basketball Solano Aquatic Sea Otters (SASO) Cello Tennis ATH 008 Intercollegiate Tennis Drop-in Writing Lab Drop-in Writing Lab	Friday, February 5 (cont.) 11:00 a.m. – 1:00 p.m. 1:00 p.m. – 4:00 p.m. 10:00 a.m. – 4:00 p.m. 10:00 a.m. – 2:00 p.m. 12:00 p.m. – 1:00 p.m. 2:00 p.m. – 4:00 p.m. 8:25 a.m. – 8:55 a.m. 5:30 p.m. – 8:30 p.m. 4:00 p.m. – 6:00 p.m. 12:00 p.m. – 1:00 p.m. 10:00 a.m. – 1:00 p.m.	between ATM & soda machine To 05/13/16 To 05/13/16 To 05/13/16 To 05/31/16 Courts 7-12 To 05/18/16 To 05/18/16	Robert DaPrato Dena Hudson Dena Hudson Kamber Sta. Maria Doug Pierce Jose Ballesteros Virginia Huff John Nagle Camille Anderson Phil Cello Jordan Walker Liberal Arts Staff Liberal Arts Staff
307 701, 702, 703, 704, 705 706, 707, 708, 710, 712 713, 714, 736 800 Restrooms 1303 1421 1400 Lobby Faculty/Staff Lounge Whole Cafeteria 1738, 1746 Gym Baseball Field Vacaville Center – 133 Vacaville Center – 207 Vacaville Center – 208 Vacaville Center – 212	BIO 014 SCOE Academic Decathlon SCOE Academic Decathlon SCOE Academic Decathlon SCOE Academic Decathlon ART 016 SCOE Academic Decathlon SCOE Academic Decathlon	Saturday, February 6 9:00 a.m 11:50 a.m. 6:30 a.m 7:00 p.m. Open @ 6:30a.m./Cu 6:30 a.m 5:00 p.m. 6:30 a.m 7:00 p.m. Open @ 6:30a 6:30 a.m 7:00 p.m. Open @ 6:30a 6:30 a.m 7:00 p.m. Open @ 6:30a.m. 9:30 a.m 3:45 p.m. 6:30 a.m 7:00 p.m. 6:30 a.m 11:50 a.m. 9:00 a.m 11:50 a.m. 9:00 a.m 11:50 a.m. 9:00 a.m 11:50 a.m.	Istodial services standby & cleanup Open @ 6:30a.m. a.m./Need 4 tables in room 713 - Restrooms only/No Classrooms To 05/18/16 Open @ 6:30a.m. Open @ 6:30a.m. Open @ 6:30a.m. To 05/18/16 To 05/18/16	Ken Scarberry Ken Scarberry Ken Scarberry Linda Grebmeier Ken Scarberry Ken Scarberry Ken Scarberry
Gym Tennis Courts	Baseball Cello Tennis	<u>Sunday, February 7</u> 12:00 p.m. – 5:00 p.m. 8:00 a.m. – 3:00 p.m.		Scott Stover Phil Cello